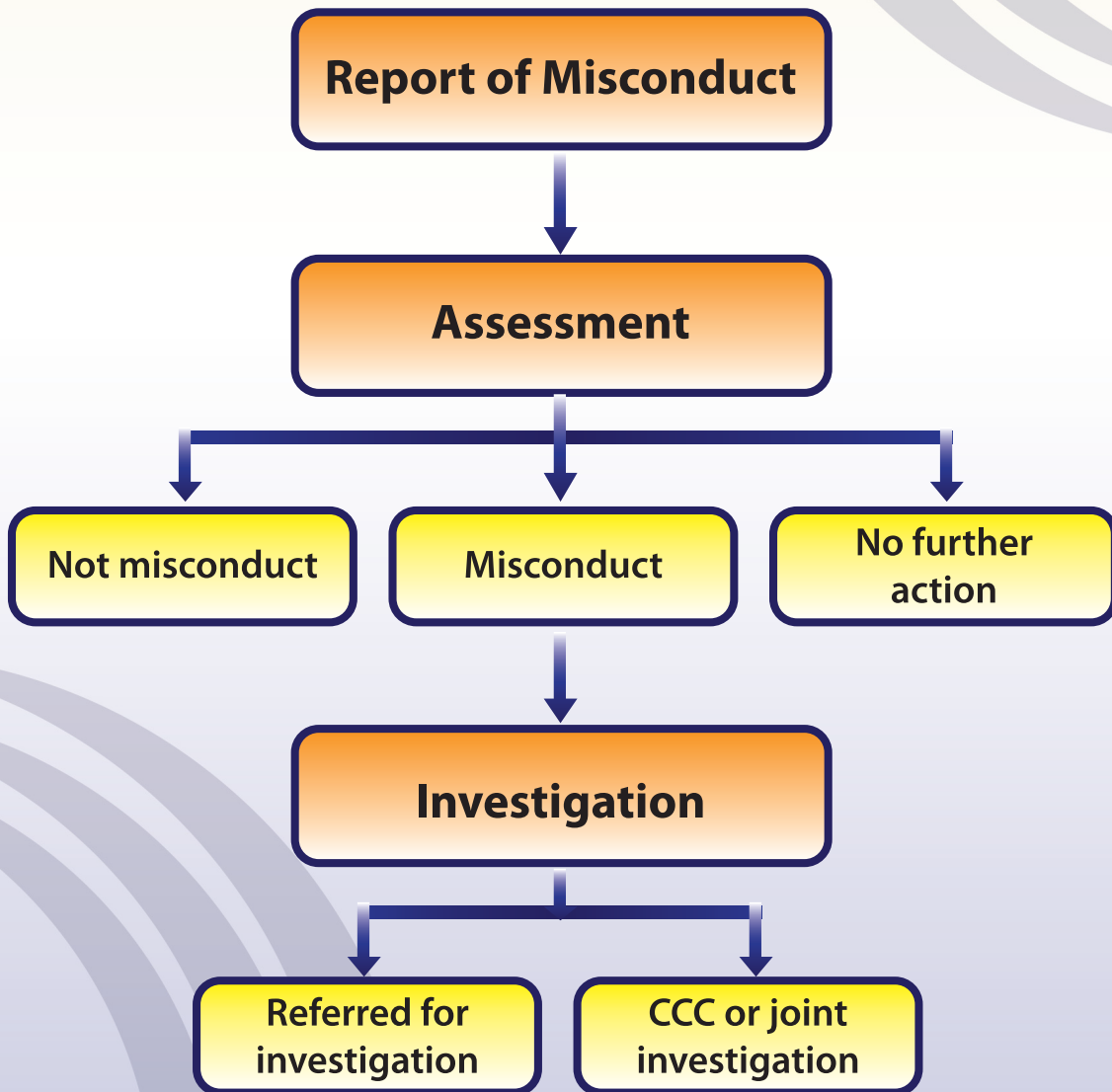


# REPORT OF MISCONDUCT PROCESS

The Corruption and Crime Commission takes every report of misconduct seriously and each report will undergo the following process. This document also provides you with a guide as to what you can expect from the Commission at each stage of the process.



## Step 1 – Report of misconduct

You can lodge your report of misconduct by a public officer online, by letter, fax, telephone, email or in person.

*At this stage, you will receive an acknowledgement that your report has been received by the Commission.*

## Step 2 – Assessment

Your report will be assessed by one of the Commission's corruption prevention teams to determine the most appropriate action. You will be provided with an outcome of this assessment.

- ✦ Your report may be deemed not to be a matter of misconduct, be outside the Commission's jurisdiction, or not in the public interest, in which case the Corruption and Crime Commission will take no further action. In these cases, where possible the Commission will provide advice on how to take alternative action.
- ✦ Your report may be deemed to be a matter of misconduct, and proceed via one of the three avenues outlined in Stage 3.
- ✦ Even if the report you have made is deemed to be an allegation of misconduct the Commission might decide that no action should be taken. The Commission can make this decision if the allegation has already been investigated or the allegations concern incidents that happened many years ago.

*At this stage, you will receive advice on the outcome of the assessment of your report.*

## **Step 3 – Investigation**

### **1. Referred to another agency for investigation**

Most reports received by the Commission are referred to the agency involved for investigation.

The Commission takes this approach because dealing with misconduct is primarily the responsibility of agencies. The Commission may review how agencies conduct such investigations and how they deal with misconduct issues more generally. The Commission's focus is on helping agencies to continuously improve the way they deal with misconduct.

The Commission can also refer allegations to other independent agencies such as the Ombudsman, the The Public Sector Commission or the Auditor General .

### **2. Conduct its own investigation or conduct a joint investigation**

In a small number of cases the Commission can conduct its own investigation or conduct a joint investigation with another agency.

The Commission has wide ranging powers available to it to conduct such investigations. Generally, the Commission will only conduct its own investigation if the allegations are of a serious or systemic nature.